

### Request and authority to debit:

I/ we Surname: \_\_\_\_\_  
 Given Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_

*Request and authorise Kennards Self Storage (User ID Number:402072) to arrange, through its own financial institution, for any amount Kennards Self Storage may debit or charge you to be debited through the Bulk Electronic Clearing System (BECS) from an account/ credit card held at the financial institution identified below and paid to Kennards Self Storage.*

Any changes/ or updates required to this Direct Debit Authority Form must be initiated by the customer.

### Insert name and address of financial institution at which account is held:

\_\_\_\_\_

### Payment

#### **A** Insert details of account to be debited:

Name of account holder: \_\_\_\_\_

BSB number: \_ \_ \_ \_ \_ Account number: \_ \_ \_ \_ \_

### Acknowledgement

By signing this Direct Debit Authority Form you acknowledge having read and understood the terms and conditions governing the debit arrangements between you and Kennards Self Storage as set out in this Direct Debit Authority Form, the Direct Debit Request Service Agreement and the Storage Space Hire Agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*Updates to the Direct Debit Form may also be completed online at [www.kss.com.au](http://www.kss.com.au)*

### OFFICE USE ONLY

All details processed and entered into KSS internal system

#### Detail of your Storage Space

Unit Number: \_\_\_\_\_

Monthly Direct Debit Date: \_\_\_\_\_

Monthly Storage Fee:	\$ _____
Monthly Insurance Premium	\$ _____
Invoice Postage Fee	\$ _____
Other Monthly Charges	\$ _____
<b>TOTAL Monthly Charge</b>	<b>\$ _____</b>

Signed on behalf of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

## KENNARDS SELF STORAGE DIRECT DEBIT REQUEST SERVICE AGREEMENT

#### Debit Arrangements

- We reserve the right to charge a transaction fee if any debit item already debited from your nominated account is returned as unpaid by the Financial Institution. By signing a Direct Debit Request you have authorised us to arrange for funds to be debited from your account. You should refer to the Direct Debit Request and this Agreement for the Terms of the arrangement between us and you.
- We will keep the information about your nominated account at the financial institution private and confidential unless this information is required by us to investigate a claim made on it relating to an illegal incorrect or wrongful debt, or as otherwise required by law.
- In the event of a debit returned unpaid we may attempt a redraw on your nominated account.
- We will advise in writing 14 days in advance of any changes to the Direct Debit arrangements.
- If the debit day falls on a day that is not a business day, we may direct your financial institution to debit your account on the following business day. If you are unsure about which day your account has or will be debited you should ask your financial institution.

cancellation of the Direct Debit arrangement, or to dispute a debit to your nominated account.

#### Your Responsibilities

- It is your responsibility:
  - to check with the Financial Institution where your account is held before completing the Direct Debit Request (DDR) as Direct Debit through Bulk Electronic Clearing systems (BECS) is not allowed on the full range of accounts. You should also complete your account details (including Bank State Branch (BSB) number) directly from a recent account statement from your Financial Institution;
  - to ensure sufficient cleared funds are available in the nominated account to meet the debit on the due settlement date of your transactions executed by Kennards Self Storage;
  - to ensure that the authorisation to debit the nominated account is in the same name as the account signing the instruction held by the financial institution where the account is held;
  - to advise us if the account you have nominated to debit is transferred or closed;
  - to ensure that suitable arrangements are made if the Direct Debit is cancelled;
    - by yourself.
    - by your nominated financial institution.
    - for any other reason.
  - To advise 14 days in advance of any changes to the Direct Debit arrangements.
- You should check debit transactions against recent account statements from your nominated financial institution. If you are in any doubt, speak to your nominated financial institution before completing this Direct Debit Request.

#### Your Rights

- You may terminate the Direct Debit arrangement with us, however this termination must be in writing to your storage centre with 7 days notice.
- Please contact your Kennards Self Storage centre or call 1800 658 855 for all matters relating to the Direct Debit arrangements, including to request a deferment or stopping of debits, including disputes, questions regarding amounts or dates of credits or debits or altering or stopping the arrangement. You can also contact your nominated Financial Institution to request a stop or